PUNJAB BOARD OF TECHNICAL EDUCATION

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DATE SHEET

COMPUTER OPERATOR

(Theory And Practical)

Second Annual Examination , 2025

COMPUTER OPERATOR 1ST SEMESTER

DATE	DAY	TIME	SUBJECTS	
12/12/2025	Friday	9:00 A.M	FE-I	FUNCTIONAL ENGLISH-I
13/12/2025	Saturday	1:30 P.M	WE-I	WORK ETHICS-I
16/12/2025	Tuesday	9:00 A.M	OPROS	OFFICE PROCEDURES
17/12/2025	Wednesday	1:30 P.M	MSOFFICE-I	MS-OFFICE-I (WORD,EXCEL)
19/12/2025	Friday	9:00 A.M	BCOPH	INTRODUCTION TO BASIC COMPUTER OPERATION & PERIPHERAL HARDWARE
22/12/2025	Monday	9:00 A.M	OS	OPERATING SYSTEM
05/01/2026	Monday	9:00 A.M	MSOFFICE-I	MS-OFFICE-I (WORD,EXCEL) (PRACTICAL)
06/01/2026	Tuesday	9:00 A.M	BCOPH	INTRODUCTION TO BASIC COMPUTER OPERATION & PERIPHERAL HARDWARE (PRACTICAL)
07/01/2026	Wednesday	9:00 A.M	OS	OPERATING SYSTEM (PRACTICAL)
08/01/2026	Thursday	9:00 A.M	OPROS	OFFICE PROCEDURES (PRACTICAL)

COMPUTER OPERATOR 2ND SEMESTER

DATE	DAY	TIME	SUBJECTS	
13/12/2025	Saturday	9:00 A.M	FE-II	FUNCTIONAL ENGLISH-II
15/12/2025	Monday	1:30 P.M	WE-II	WORK ETHICS-II
17/12/2025	Wednesday	9:00 A.M	I&E-MAIL	INTERNET & E-MAIL
18/12/2025	Thursday	1:30 P.M	MSOFFICE-II	MS OFFICE-II (POWER POINT+ OUTLOOK + MS-ACCESS)
20/12/2025	Saturday	1:30 P.M	NC	NETWORKING CONCEPTS
23/12/2025	Tuesday	9:00 A.M	BC	BUSINESS COMMUNICATION
05/01/2026	Monday	1:30 P.M	MSOFFICE-II	MS OFFICE-II (POWER POINT+ OUTLOOK + MS-ACCESS) (PRACTICAL)
06/01/2026	Tuesday	1:30 P.M	I&E-MAIL	INTERNET & E-MAIL (PRACTICAL)
07/01/2026	Wednesday	1:30 P.M	INPAGE	INPAGE (PRACTICAL)
08/01/2026	Thursday	1:30 P.M	NC	NETWORKING CONCEPTS (PRACTICAL)

CONTROLLER OF EXAMINATIONS
PUNJAB BOARD OF TECHNICAL EDUCATION, LAHORE